

SANDHYA. M



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CARREAR OBJECTIVE

To secure a challenging position in a reputable organization to expand my learnings, knowledge and skills.

ACADEMIC QUALIFACTION

QUALIFICATION	INSTITUTION	BOARD / UNIVERSITY	YEAR	PERCENTAGE
MBA (GENERAL)	ADITHYA INSTITUTE OF TECHNOLOGY, COIMBATORE.	ANNA UNIVERSITY	Pursuing	Pursuing
B. Com (Corporate Secretary)	St. MARY'S WOMENS COLLEGE (AUTONOMOUS), THOOTHUKUDI.	MANONMANIAM SUNDARANAR UNIVERSITY	2020	72%
HSC (COMMERCE)	GEETHA MATRICULATION HIGHERSECONDARY SCHOOL, THOOTHUKUDI.	STATE BOARD	2017	75%
SSLC	GEETHA MATRICULATION HIGHER SECONDARY SCHOOL, THOOTHUKUDI.	STATE BOARD	2015	86%

TECHNICAL SKILLS:

- Computer proficiency - Microsoft office - Excel, PowerPoint, Word.
- Statistical software - IBM SSPS, TORA.

INTERNSHIP

- 2 MONTHS PROJECT **A STUDY ON IMPACT OF INTERNATIONAL MANAGEMENT IN THOOTHUKUDI DISTRICT.**
- 3 DAYS Business Process Learning in **WOODLAND**, THOOTHUKUDI.
- 1 MONTH HUMAN RESOURCE INTERNSHIP in Learnovote e-commerce

AREA OF INTEREST

FINANCE AND HUMAN RESOURCE MANAGEMENT

CREDENTIALS

- **FIST CLASS DISTINCTION IN ENGLISH PROFICIENCY TEST**
- **FIRST CLASS DISTINCTION IN ENGLISH TYPING WRITING**
- **CERTIFICATE IN TWO DAYS TRAINING ON BUSINESS ANALYTICS FUNDAMENTALS**
- **CERTIFICATE IN 3 DAYS PROGRAM CAMPUS TO CORPORATE: EMPLOYER BRANDING**
- **CERTIFICATE IN WEBINAR ON CAPITAL MARKET**
- **CERTIFICATE IN WEBINAR ON FINANCIAL MARKET**
- **CERTIFICATE IN TWO DAYS WORKSHOP ON ERP BEST PRACTICES IN THE GLOBAL BUSINESS**

EXTRA CONCURRICULAR ACTIVITIES

- Have done an ERP Simulation video for “BMW”
https://youtu.be/KxgrAd_aYG0
- Have done HR interview documentary
<https://youtu.be/4e7DMulueBA>
- Have done a documentary video on Brand a corporate
<https://youtu.be/UyYGPrCLbsE>

PERSONAL PROFILE

FATHER’S NAME

MURUGARAJ. P

DATE OF BIRTH	27/05/2000
GENDER	FEMALE
MARITAL STATUS	SINGLE
ADDRESS	1/20, E-11, KOVIL PILLAI NAGAR, 3RD STREET, THOOTHUKUDI, PIN CODE- 628006.
LANGUAGES KNOWN	ENGLISH, TAMIL
NATIONALITY	INDIAN

AWARDS & CERTIFICATIONS

- **FIST CLASS DISTINCTION IN ENGLISH PROFICIENCY TEST**
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REFERENCES

Dr N Sundarapandiyan

Professor and Head

Adithya School of Business Management

Coimbatore

ph: 00919698013677

Email : nt_sundar@yahoo.com

DECLARATION

I hereby declare that all the information stated above are true and correct to the best of my knowledge and

Belief.

PLACE: THOOTHUKUDI

DATE:

(SANDHYA. M)