

En. Manasseh Daniel
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CURRICULUM VITAE

DANIEL MANASSEH
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COMMUNICATION ADDRESS
No:31, Balasubramanian Nagar,
2nd Street, I.T.I Backside,
Coimbatore-641029.

CAREER OBJECTIVE

Obtain a position, where I Can Most effectively utilize my analytical, problem solving and interpersonal skills

PROFESSIONAL STRENGTHS

- Possess five years of professional experience as a Store Executive (customer service) and 3 years as a manager
- Possess excellent organization and management skills
- Goal oriented and ability to handle multiple tasks
- Proven track record in customer service like managing back end operations, processing sales order and communicating reliable information to customers
- Proficient in basic operating systems like Microsoft Word, Excel, Internet
- Possess excellent written and verbal communication skills
- Ability to maintain good relationship with customers

2)
3)

2)
2)
MR
OR

WORK EXPERIENCE

- ADIDAS - C.C.A - June 2010 - July 2013
- Louis Philippe - C.R.O - July 2013 - June 2014
- Mahindra World club - F.O.A - September 2015 to feb 2016
- Raymond - Assistant manager - July 2017 to Dec 2019
- Chicking - Manager - Jan 2020 to present

Manager

Experience

Home Contribution

Commitment

over

Job Responsibilities

- Preparing of Sales Bill according to their requirements
- Co-ordinating with various departments (i.e. sales, marketing etc)
- Maintaining of Inward and Outward flow of materials in the stores
- Maintain of stores issue voucher, store receipt vouchers
- Monitor the stores for better utilization of the material.
- Receiving & checking all type of stock materials, as per purchase order.
- Maintaining monthly closing stock report.
- Maintaining the records of Daily Income.

EDUCATIONAL QUALIFICATION

| Degree | Year | Institute/ University | Maximum 100 |
|-----------------------------|-----------|---|-------------|
| Xth | 2010 | S.V.M Matric. Hr. sec. school, Thiruvanniyur Chennai. | 64% |
| Diploma in hotel Management | 2014-2016 | Chennai's Amirtha International Institute Of Hotel Management | 98% |

PERSONAL DETAILS

Name : MANASSEH DANIEL.P
Date of birth : 24.05.1995
Languages Known : English, Tamil
Marital status : Single
Mother's Name : Mable Susan
Nationality : Indian

DECLARATION

I hereby declare the above given information are true. And if I get a chance Serve the Organization I will be truthful and sincere to it

Date : 25.01.21
Station : Coimbatore


(Daniel)